

**Cleveland State University  
Bachelor of Music in Music Education  
Undergraduate Application Supplementary Material**

**School Music Teacher Confidential Report**

**Directions to Applicant:** This report is optional; you may submit this form as part of your application to the music education program at CSU. If you choose to submit this form, please give a copy of the form to one or more of your school music teachers to complete. Your teacher should submit the form directly to the Coordinator of Music Education at CSU, either via e-mail, fax, or U.S. Postal Service (regular mail). Address information is at the end of this form.

Applicant (student) Name \_\_\_\_\_ Date \_\_\_\_\_  
School \_\_\_\_\_ Applicant's Instrument \_\_\_\_\_  
Music Teacher Name \_\_\_\_\_ Music Teacher Signature \_\_\_\_\_

**Dear Music Educator,**

As a music teacher of the student above, who is applying to the music education program at Cleveland State University, you have a unique perspective on his or her potential to succeed as a music education major and future music teacher. Your impressions are very helpful to us in the admissions process, and we value your input. Thank you for taking the time to tell us about your student.

Sincerely,  
Heather A. Russell, Coordinator of Music Education

**Directions to Teacher:** Please answer the following questions about the applicant, and add any comments you think will be helpful to understand his or her potential to succeed. Please return this form directly to the Coordinator of Music Education at CSU, either via e-mail, fax, or U.S. Postal Service (regular mail). Address information is at the end of this form.

1. How long have you known the applicant and in what capacity? \_\_\_\_\_  
\_\_\_\_\_

2. Please rate the applicant on the following, as compared to other students in your program:

	<u>Weak</u>		<u>Average</u>		<u>Strong</u>	<u>Not Observed</u>
	1	2	3	4	5	n/o
Musical Knowledge						
Musical Skill						
Independent learner						
Disciplined						
Ethical						
Interacts respectfully with <b>teachers</b>						
Interacts respectfully with <b>peers</b>						
Seeks help when needed						
Critical thinker/reflective						

(Over, please)

<b>Weak</b>		<b>Average</b>		<b>Strong</b>	<b>Not Observed</b>
1	2	3	4	5	n/o

Reliable/follows through

Responsible/takes responsibility

Communicates proactively

3. Did the applicant talk to you about what it is like to teach music and/or his or her wish to study music education in college?

4. How would you describe this applicant as a leader? (Check or circle all that apply.)

- Authoritative
- Charming or Charismatic
- Explains ideas or skills plainly/clearly
- Tries different modes of explaining (moving, singing, counting, talking, using metaphors)
- Asks people questions to discover what they need help with
- Seeks and/or takes opportunities to help others (planned or impromptu)
- Uses mainly repetition/drill to help others
- Is sought out by others for help
- Other \_\_\_\_\_
- Has not held leadership positions or otherwise demonstrated leadership in my program.

5. Would you welcome this student as a future colleague? Or, would you want this person to teach your children? Why or why not?

6. Please write any other comments you think will be helpful.

Thank you for your time and for sharing your thoughts about this applicant.  
Please do not hesitate to call or e-mail if you have any questions or additional comments.

Heather A. Russell, Coordinator of Music Education  
Phone: 216-687-5099

**Please return this form in one of the following ways:**

Mail: 2121 Euclid Ave, MUS 349  
Cleveland, OH 44115-2214

E-mail: h.a.russell@csuohio.edu

Fax: 216-687-9279