

# CSU FMA COVID-19 Safe Sets Protocol Compliance Revised 8.16.21

## PPE/GENERAL HYGIENE

- All crew must wear a facial covering at all times.
- All cast and crew should wash and/or sanitize hands frequently.

## COSTUMES, PROPS, MAKEUP, ETC.

- All props, costumes and set materials should be disinfected before use on set.
- Sharing of costumes (especially theatrical masks) is not recommended.

## PRE-PRODUCTION

- All location permits/agreements, talent releases, etc. must be completed digitally and submitted to Dave Tarbert (d.tarbert@csuohio.edu) at least one week prior to shoot date. (NOTE: This is normal protocol and not confined to COVID compliance.)
- Facial covering must be worn during location scouting and the audition process.

## EQUIPMENT

- All equipment will be cleaned and sanitized by the FMA Equipment Cage prior to check-out. Anyone handling equipment must wash their hands or use hand sanitizer before and after use.

## CRAFT SERVICES, CATERING, PERSONAL FOOD & BEVERAGES

- No communal food or drink service.
- Food and drinks may be consumed only in designated spaces to ensure that masks can be worn consistently and correctly.

## COMPLIANCE

- All cast and crew members **must be [Safe Sets International](https://bit.ly/2E7GQGL) certified** (Level A). It is a free, one-time online course. Upon completion of the course, a certificate will be sent to student. Those certificates are to be sent to Dave Tarbert. Students already Safe Sets certified are denoted on their WebCheckout profiles. They do not need to recertify. Copy and paste this link into browser if needed: <https://bit.ly/2E7GQGL>

## GENERAL RECOMMENDATIONS

- Whenever possible, set scenes outdoors or in large open spaces for ventilation.
- If possible, avoid shooting in small closed indoor spaces (i.e. dorm rooms).